

APPLICATION FORM TO APPLY FOR THE POSITION OF AN ACADEMIC TEACHER (FACULTY POSITION)

Name of the position	Ref. no.
Organisational unit	Applicant no.

Personal details		
1. Name(s) and surname		
3. Date of birth	4 Citizenship	5 Do you come from outside the European Union and need a residence permit? YES NO
6 Education (name of the school and year of graduation, profession, specialisation, academic degree, professional title, academic title)		
7 Supplementary education (courses, postgraduate studies – date of completion)		
8 Current employment history (name of the employer, position, period of employment)		
9 Additional qualifications, skills, interests (knowledge of foreign languages, computer literacy, other)		
10 Contact details provided by the applicant:		

I hereby declare that the information provided in items 1, 2, 3 are compliant with national ID card series no. issued by, or another proof of identity document.

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Place, date

.....

applicant's signature

Protection of Personal Data

CONSENT TO THE PROCESSING OF PERSONAL DATA

as part of a single recruitment process

I hereby give my consent to have my personal data included in my application documents processed by Kozminski University, ul. Jagiellońska 59, 03-301 Warsaw for the purpose of recruitment process managed by Kozminski University.

Notification obligation

1. The Controller of your personal data is Kozminski University with its seat at ul. Jagiellońska 59, 03-301 Warsaw. You can contact the Controller in writing by sending a letter to our registered seat, or by sending an e-mail to: ado@kozminski.edu.pl.
2. The Data Protection Officer (DPO) appointed by the Controller supervises the correctness of personal data processing. You can contact the Data Protection Officer in writing by sending a letter to: ul. Jagiellońska 59, 03-301 Warsaw or by sending an e-mail to: iod@kozminski.edu.pl.
3. Your personal data will be processed for purposes necessary for carrying out recruitment processes managed by Kozminski University. If you give your consent thereto, your data will be processed for future use in future recruitment processes.
4. The legal basis for the processing of your personal data is the act of 26 June 1974 - the Labour Code (Journal of Laws of the Republic of Poland of 2018, item 108, as amended), and the consent you have given.
5. The recipients of your personal data are entities who are ordered by the Controller to perform activities involving a necessity for data processing (processors).
6. Your personal data is transferred neither to Third Countries, i.e. outside the European Economic Area (EEA) nor to international organizations.
7. The data will be stored:
 - 1) in the case of persons who have not been offered employment, for a period of 3 months starting from the end date of the recruitment process;
 - 2) in the case of persons who have given their consent to have their personal data processed for the purpose of future recruitment processes, for a period of 12 months starting from the date when the recruitment process in which the consent has been given ends.
8. You have the right to access your personal data and, save for the provisions of the law, to correct it, remove it, limit the processing thereof, transfer it, and object against the processing thereof.
9. You also have the right to revoke your consent at any time without any impact on the legal compliance of data processing having taken place on the basis of the given consent before it has been revoked.
10. You have the right to appeal to the supervisory board managing the protection of personal data.
11. Provision of data is voluntary, but also necessary for the achievement of the objectives for which it is to be collected.
12. Your personal data will not be processed in an automatized manner - including based on profiling - without your express separate consent thereto.
13. You can learn more about the way your rights specified above may be exercised by contacting the Controller or the Data Protection Officer as described in section 1 and 2.

14. The Controller makes every effort to provide all possible means of physical, technical, and organizational protection of personal data against its accidental or wilful destruction, loss, modification, unauthorized disclosure, use, or access, according to all applicable regulations.

Applicant's signature:

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Act of 30 August 2018 - Law on Higher Education and Science (Journal of Laws of 2018.1668), hereinafter referred to as the act

I hereby declare that pursuant to Art. 113 of the act, I have the qualification defined in the act, I have a full legal capacity, and enjoy all civil rights.

I also declare that I have not been convicted by a binding court decision for intentional crime and that I have not been punished by disciplinary action defined in Art. 276, section 1, items 7 and 8 of the act.

I declare that if I become employed, Kozminski University will be my primary place of employment as defined in Art. 120.

Applicant's signature: