

ESTONIAN BUSINESS SCHOOL

FACT SHEET 2017/2018

People

Rector	Prof. Arno Almann
Vice Rector for International Collaboration	Mr Toomas Danneberg
Advisor to Rector on International and Alumni Relations International Relations and Erasmus+ Programme Coordinator	Ms Sirli Kalep Phone: +372 665 1369 sirli.kalep@ebs.ee international@ebs.ee
Erasmus+ Programme Specialist	Ms Susanne Söödor Phone: +372 665 1369 susanne.soodor@ebs.ee

Address & Contact Details of the International Office

Address	Lauteri 3	
Postcode / City	10114	Tallinn
Country, country code	Estonia, EE	
Website of EBS Information for Exchange Students	http://www.ebs.ee/en/ http://ebs.ee/en/international/exchange-studies	
Erasmus ID Code	EE TALLINN02	
PIC Number	997265634	

Academic Information & Important Deadlines – 2017 /2018

Incoming exchange student application	http://ebs.ee/en/international/exchange-studies/incoming-students/applying-for-exchange-studies	
Nomination deadlines (for partner university)	For Autumn: April 15	For Spring: October 15
Application deadlines (for students)	For Autumn: May 15	For Spring: November 15
Required documents	<ul style="list-style-type: none"> • Application form • certificate of an official English test. Such as: <ul style="list-style-type: none"> - IELTS (International English Language Testing Service) 5.0 -TOEFL iBT score 75 (our code number is 6744) -another recognised international test of English -an officially certified test administered by your home university 	
Orientation Day	September 1, 2017	January 26, 2018
Semester dates (including exam period)	AUTUMN SEMESTER <u>Lectures:</u> 04.09.2017- 22.12.2017 <u>Exams:</u> 03.01.2018- 19.01.2018	SPRING SEMESTER <u>Lectures:</u> 29.01.2018- 19.05.2018 <u>Exams:</u> 21.05.2018- 15.06.2018
Academic levels available for exchange students	<input checked="" type="checkbox"/> Bachelor <input checked="" type="checkbox"/> Master <input checked="" type="checkbox"/> Doctoral	

Courses

Language of instruction	English
Course information and enrolment	Students will receive by email the list of courses offered at the particular semester. Students will need to fill in the Learning Agreement to confirm the selection of courses.
Preliminary choice of courses*	Bachelor level courses in English Master level courses in English

Course Load	We expect exchange students to take the full course load, which is 30 ECTS per one semester.
Transcript of grades	Transcript of grades will be sent directly to the partner university within five weeks after the official end of the exam period.
Grading scheme	<p>Courses in all subjects end with an examination or a preliminary examination. There may be several independent examinations in separate parts of a subject.</p> <p>The marks used are:</p> <p>A = excellent performance, 5,00 grade points, credit given B = very good performance, 4,00 grade points, credit given C = good performance, 3,00 grade points, credit given D = satisfactory performance, 2,00 grade points, credit given E = sufficient performance, 1,00 grade points, credit given F = fail performance, 0,00 grade points, credit given</p> <p>Students may also be graded preliminary examination with P (pass)= credit given</p>

*List of courses will be sent to the student one month after successful nomination. After that updated course list can be found [here](#).

Semester dates 2017-2018

Autumn Semester 2017

September 1	Orientation Day for Exchange Students
September 4	First Day of Classes
December 22	Last Day of Classes
January 3 – 19	Exam Period

Spring Semester 2018

January 26	Orientation Day for Exchange Students
January 29	First Day of Classes
May 19	Last Day of Classes
May 21 – June 15	Exam Period