“Troyes is a lovely city where it is very easy to get along and to feel homelike. Furthermore it is located only 60 minutes away from Paris. Here, I passed an amazing and exciting time, got to know a lot of people from all over the world, found new friends, parted a lot, studied and had a lot of fun.”

Yuan Yu, from Beijing, China

“Study at Groupe ESC Troyes was an unforgettable experience for me. The school and the professors are well prepared to welcome people from every part of the world. The time that I was here in Troyes was a time to make good friends, contacts, and specially a time to be in touch with cultures and traditions from all over the world. And I would like to thank the people from the International Office because for sure they do a lot to welcome all the students here. They are always helping us in everything that is necessary for a really nice stay in Troyes.”

Pamela Kummer, from Porto Alegre, Brazil

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STUDYING AT
GROUPE ESC TROYES

THE INTERNATIONAL AFFAIRS TEAM

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WELCOME TO GROUPE ESC TROYES

Staff members and students at the Groupe ESC Troyes welcome you to the school. We assure you of our commitment to make your time here with us a fulfilling and successful experience. From design to business management, from higher education to continuing education, from “second chance” programs to doctoral programs, Groupe ESC Troyes has created synergy and built bridges across the fields of higher education and training for nearly 20 years.

Groupe ESC Troyes runs 4 Schools: 2 of them are dedicated to Management at Bachelor and Master level with respectively the School of International Management & Business (Bachelor with honors INBA) and the Graduate School of Management (Programme Grande École). Moreover, the Groupe goes beyond General Management with its two other schools dedicated to Tourism Management (EMVOL) and Design Management (École Supérieure de Design).

International Bachelor (INBA)
Selected after high school or a successful completion of 1 year higher education studies, students are trained to become managers in International Management. During the third year, students are sent abroad to a partner university to seek a Double Degree with a school of the industry through real work experience during a minimum of eight months of internships and a semester at one of our partner universities. At MBA level, still internationally orientated, the school offers the choice between a double specialization (Luxury Tourism and Business & Events Management) and the possibility to get a double degree at a partner university abroad.

Design
The School of Design is situated in the old “Abbaye Saint-Martin- Es-Aires” from the XVIth century. Accessible after high school or a successful completion of 2-year higher education studies, it offers a Bachelor with specializations in Product Design, Space Design & Communication Design. At MBA level, the key word is Global Design. During the 2 years of the MBA, students will experience their creative passion and develop real technical skills through a pedagogical approach based on cooperation with professionals through the management of projects and competitions. Moreover, they will have the opportunity to open themselves to the world spending a semester abroad at a partner university. Improving learning skills in the business world, students carry out an internship of six months minimum in order to have a real experience that will make all the difference when they join the labor market.

Programme Grande École
The Graduate School of Management program teaches management subjects to students who have successfully completed a bachelor or equivalent. Through the 2 years of the Master, students will be taught marketing, finance, human resources, project management and so on. In the second year, they will have the opportunity to take the English track (fully taught in English) with a choice of majors between Marketing & Sales Management, Social Media & Interactive Marketing Management, Corporate Finance & Auditing, Double Degree in Innovation, Creation & Entrepreneurship. The other possibility is the French track with Human Resource Management.

The pedagogy of this program is based on individual personal development thanks to a coach who supports each individual student through the entire program.

School of tourism (EMVOL)
Students are trained to become future managers in Tourism, Leisure & Events Management. At Bachelor level, and MBA level (fully taught in English), students are taught by both resident permanent teachers and tourism professionals, the techniques of Management for the Tourism Industry. At MBA level, students acquire a realistic view of the industry through real work experience during a minimum of eight months of internships and a semester at one of our partner universities. At MBA level, still internationally orientated, the school offers the choice between a double specialization (Luxury Tourism and Business & Events Management) and the possibility to get a double degree at a partner university abroad.

Sometimes they pursue their studies with an optional 5th year either abroad or in France.

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**BEFORE YOUR ARRIVAL**

**IMPORTANT FOR ALL NON-EUROPEAN STUDENTS:**

**BEFORE coming to France:**
- compulsory application for a visa, depending on your country of residence (not on your nationality), either on Campus France website www.campusfrance.org or directly at the nearest French Consulate (please check on Campus France website).

**ONCE in France, and depending on the visa you received:**
- **Visa “Student” GESEDA R311-3 6-3**: (valid 3 months before extension): this type of visa is given to students who come for an academic year, and sometimes for a semester: compulsory procedures once in France to get an extension (with help of International Office): medical visit, payment of official tax and interview with OFII, French Immigration Bureau around 60 euros, in Troyes. With this type of visa, you may apply to CAF and work in France (60% of legal working hours).
- **Visa “Long séjour temporaire” “Dispense temporaire de carte de séjour”**: this type of visa is generally given to students who come and stay for one semester. There is no special procedure to go through once in France, but students are not entitled to apply for CAF housing benefit, and are not allowed to work.

**WHEN YOU ARRIVE IN FRANCE**

1) From Roissy Charles de Gaulle airport to Troyes:

- **By RER and Metro:**
  - At your arrival at the airport go to the GARE DU NORD and buy a ticket to Paris: get on the train heading to SAINT-REMY-LES-CHEVREUSE.
  - Look at the following map of the metro!
  - Get off METHÉ 4 at station GARE DU NORD but stay in the metro because you have to take another metro line, and follow signs to Métro Ligne 4, it’s the purple line on your metro map, ending at PORTE D’ORLEANS.
  - Get off METRO 4 at station GARE DE L’EST, follow the signs GARE SNCF.
  - You must go upstairs, watch the big screens which will display your train number, time, and the platform your train leaves from.
  - Remember to punch your ticket in the small yellow machine when entering the platform before boarding the train!

2) From Orly airport to Troyes:

- **By bus:**
  - At the airport go to the shuttle 1 and take the bus to Métro Ligne 4, it’s the purple line on your metro map, ending at PORTE D’ORLEANS.
  - Get off at station Denfert Rochereau.

- **By taxi:**
  - At the airport follow signs CHEVREUSE » to Métro Ligne 4, it’s the purple line on your metro map, ending at PORTE D’ORLEANS.
  - Take the metroline heading to PORTE D’CLIGNANCOURT and get off at station GARE DE L’EST.

**Railway Station:**

**Train and Regional Bus station**

Note: From Gare de l’Est to Troyes, it takes 90 minutes by train.

www.sncf.fr or www.voyages-sncf.com

**Arrival in Troyes**

- **Make sure that you filled in the arrival form on the registration website:**
  - deadline for Fall semester 15th August.
  - Deadline for Spring semester 15th January.
  - Free-movers are only concerned by the deadline of 15th of August.

French students from “ESN TROYES” (Erasmus Student Network) will meet you either at the train station in Troyes or on the campus (Groupe ESC Troyes) if you come by car, and will take you to your accommodation. A pick up service will be available during the official arrival days (see the Fact Sheet).

- It is very important for us and all the students involved in welcoming you that you let us know the exact day and time you expect to arrive.

- If you miss your train or if it is delayed, phone us immediately from +33 (0)3 25 71 22 22.

- **Remember to punch your ticket in the small yellow machine when entering the platform before boarding the train!**

- Or ask: Óù est-ce que je peux composter mon billet ?
  - “where can I punch my ticket?”
  - (If you do not punch your ticket, you will be liable to a fine).

- If you prefer you can take a taxi at the airport to GARE DE L’EST directly.

**SNCF Station of Troyes**

Cour de la Gare - 10000 Troyes

Tel.: 03 25 70 41 67
Tel.: +33 836 35 35 35 (call from abroad)
Tel.: 3635 (call from France)

Schedules of opening of the counter:

- From Monday to Saturday from 5.40 am to 8.40 pm
- Sunday from 6.40 am to 8.40 pm

**Campus France website:**

www.sncf.fr or www.voyages-sncf.com
**FACILITIES AT GROUPE ESC TROYES**

**RESTAURANT AND STUDENT RESTAURANT (R.U.)**
- R.U. Campus Brossellete
- R.U. Campus Marie Curie
- R.U. des Courtilles (city center, only for lunch)
- R.U. CROUS, Place Leonard de Vinci (near UTT)

Groupe ESC Troyes has its own canteen serving midday meals only (11h30 to 13h30), from Monday to Friday, and a cafeteria which serves breakfasts and coffee as well as sandwiches and pizzas at lunch time. The price of a meal at Groupe ESC Troyes Restaurants is 4,85 € (in 2014/15).

**LIBRARY B. FACTORY**

An area of culture, research, current affairs and of knowledge, it offers a large choice of tourist literature, magazines and books, allowing you to develop and perfect your knowledge. Numerous databases complete these elements, putting all the elements necessary for your studies at your disposal, like, for example:
- Lexis Nexis: database allowing access to French and foreign press studies at your disposal, like, for example:
- Kompass: directory of businesses in the 25 countries of the European Union

**COMPUTERS AND WIRELESS SYSTEM NETWORK (WIFI)**

Computers are available to students in the I.T. room, allowing them to work, carry out research, access the Internet, and to find internships. The I.T. courses are also taught in this room by qualified and competent teachers: I.T. courses, statistics, marketing (surveys, questionnaires, etc.). You will get a login and a password at your arrival for your intranet and for wifi access as well. Wherever you may be in school you can get free access to internet.

**SPORTS**

To practice a sport, we invite you to contact the Sport Office (Bureau des Sports) at Groupe ESC Troyes.
- Aerobics
- Athletics
- Badminton
- Baseball
- Basketball (men and women)
- Body-building
- Bowling
- Dancing - Modern dance*
- Football/American football
- Golf* (free courses on Thursday afternoon)
- Handball (men and women)
- Horse riding*
- Parachuting*
- Rowing*
- Rugby
- Running
- Sailing (from April onwards)
- Squash*
- Swimming
- Table-tennis
- Tennis
- Taekwondo
- Karate
- Volleyball (men and women)
- Yoga

The yearly subscription fee for any sporting activity is approximately 40 Euros. For certain activities, marked with a “*”, an additional fee is charged. Groupe ESC Troyes has a fitness center on site. The fitness room is an ideal area to exert yourself, or to relax, after classes. Studying in safe and sound health is possible thanks to the equipment.

**COMMUNITY INVOLVEMENT AND SPORT ACTIVITIES**

There are several so called “associations” i.e group of students, involved in community work as well as sport activities in the school:
- BDE students, BDE (sport), ESNO (international students), GET Junior, K’Fit, BDA, Troyes de Cœur, Sup de coach, 4L Trophy, BDE ESAA, Interassos, Croix Rouge jeunesse, ECOLO 3, BDJ, Radio Trente Troyes Tour…

For further information, please contact Carine Audran (responsible for student union): carine.audran@get-mail.fr

**ACCOMMODATION**

Registration for accommodation has to be made on the online platform with your application:
- from May 16th to June 15th for Fall semester
- from November 16th to December 15th for Spring semester

Students may use this optional service. The international staff will help the students although the relationship is legally established between the students and the landlord.

The assignment is made for the whole period of your stay and rent has to be paid one month in advance to landlords. You will have to pay a refundable deposit (one or two month deposit depending on the accommodation) and a mandatory housing insurance on arrival around 60 euros. Rents range from 350 € to 450 € /month. Please note that the 1 or 2-month deposit will be returned to you, once the check out inventory is done. French law allows landlords to give the deposit back until two months after your leaving.

Two options are open to students:
- Option 1: an independent flat on your own
- Option 2: a shared flat with other international students (2 to 5 people): shared kitchen, bathroom and toilet, private bedrooms or shared bed-rooms.

**EVERYDAY LIFE**

**Estimated monthly budget**

Approximately 650 to 700 euros per month for living expenses:
- 350-450 euros approx. for accommodation (you may be eligible for housing benefits depending on your visa)
- 200 euros for food. There is also a canteen inside the School (for lunch):
- 30 euros for transport
- 60 euros for leisure (really depends on you)

**Housing Benefits (CAF)**

Depending on your visa, you may get Housing Benefit for your accommodation in France (APL/ALJs).

You will have to download and print the form on website www.caf.fr
You should fill it in and return it to CAF with required documents (including birth certificate and official translation into French). The amount will depend on the accommodation you choose: single room, shared flat.

**MOBILE PHONE & INTERNET**

The package for Internet + TV + Mobile phone is around 30 € /month. You may have to open a phone line before subscribing.

Some Internet service providers also offer mobile phone for 19.99 €/month (all unlimited) or 2 €/ month (60 min and 60 sms), without any obligation.

Please note that in the residence hall, you will have the possibility to subscribe to a special offer for 19.99 € /month without opening regular lines.

**BANK HOLIDAYS**

November 1st: All saints’ day
November 11th: Poppy day (World War II)
December 25th: Christmas Day
January 1st: New Year’s Day
Easter Monday: Late March / Early April
Ascension Day (40 days after Easter Monday): Usually in May
May 1st: Labor Day
May 8th: Poppy day (World War II)
July 14th: French National Holiday
August 15th: Assumption

CAUTION: Local tax ("Taxe d’habitation" in French): at the end of the civil year, you will be required to pay local housing tax of approximately one month’s rent (whatever the length of your stay).
BANK
Opening a bank account
You may open a bank account even if you are only staying for one semester, since this will make it easier to pay your rent by bank transfer, to receive reimbursements from the CPAM (Social Security Office) for your doctor’s visits and to receive CAF (if eligible), etc. A bank account must be opened in your name to be eligible for housing benefit. Opening a bank account is free. International area managers will help you with this upon arrival. Specifics benefits are offered depending on the Bank. Information will be given during the orientation session.

Closing a bank account
The account closure is free. Before closing your account you have to:
• Plan a sufficient provision of charges allowing for the payment of the operations in progress (or payments not received yet),
• Return your cash card at the bank.
• Go to the bank and fill in a form for a future international bank transfer to your bank account
• Write an email of confirmation to the bank when you want them to close your bank account.

HEALTH
Non-European Students
International students who don’t come from the European Union are expected to take out a private insurance policy before they leave their home country. They also have to subscribe the compulsory French Health Insurance “Sécurité Sociale Française” on arrival (213 € in 2014/15), except for those studying in Europe and holding an EHIC card. A birth certificate and translation into French are required to complete the subscription. Information will be given during the orientation session.

European Students
You have to get your European card (EHIC) in your home country and show this card when you have an appointment at the doctor’s or go to the hospital. Students may have to pay the medical fees and they will get their money back later on their french bank account.

How to obtain reimbursement of your doctor’s visit and prescribed medicines, etc.:
European students have to go to CPAM de Troyes (Social Security Office) or write to them:
• Caisse Primaire d’Assurance Maladie,
  Centre “Migrants” - 113 rue Etienne Pédron - 10000 Troyes
  Tel.: 0820 904 199
• and to MGEL for non-European students:
  76 rue Général de Gaulle - 10000 Troyes
  Tel.: 03 25 73 09 10.
You will need to send:
• a copy of your European Health Insurance Card (Europeans students) / Fill in and sign the brown form given by the doctor
• the doctor’s prescription
• a “RIB” (bank account details), if you have opened a bank account in France.

Address of hospital/ emergency:
101 Avenue Anatole France - BP 718 - 10003 Troyes Cedex
Tel.: 03 25 49 49 49

CLOSEST DOCTORS
Société Médicale Brossolette (several doctors are available)
15 rue Eugène Belgrand - Troyes
Tel.: 03 25 82 41 56

Groupement médical Tour Saint-Michel (English speaking doctors)
5 rue Gros Raisin - Troyes
Tel.: 03 25 43 44 88

MGEL: 76 Rue Général de Gaulle - 10000 Troyes - Tel.: 03 25 73 09 10

TROYES & ITS SURROUNDINGS
90 minutes south east of Paris, Aube (10) is one of 4 departments in the Champagne-Ardenne region. Easily accessible by highway, (Troyes is at the junction of the A6 and A26 motorways), it’s a pleasant area to live in, where there is room to breathe, and where the town is very close to the countryside, giving you the best of both worlds. It’s also a lively area, with quick decision makers always at hand, and a rapidly expanding center of science and technology. Situated on the river Seine, 90 minutes away from Paris, Troyes is an old medieval town with a remarkable heritage, notably in the town center. Troyes is often referred to as “the town in the shape of a champagne cork” (an aerial view of the town shows the trees and canals outlining the “cork”, around 50 hectares of the historic heart of the town), and it has been described as “the most beautiful collection of medieval urban dwellings in France.”

The middle-age houses in Troyes are almost all Renaissance style, which is remarkable from an architectural point of view. Champagne: The climate and the land in the “department” of Aube allow the growing and cultivation of vineyard. It is the birthplace of a rare wine, a golden and bubbly wine whose name is synonymous with parties and big events all around the world: champagne.
FACILITIES IN TROYES

MAIN LIBRARY: MÉDIATHÈQUE DU GRAND TROYES

The Main library (Médiathèque) is situated in the city center. It is necessary to pay a contribution of 15 € to borrow books or compact disk. However, the access of any other document is free of charge.

www.mediatheque.grand-troyes.fr/webmat/

Address: Boulevard Gambetta - 10000 Troyes
tel.: 03 25 43 56 20 - Next to Espace Argence

Opening hours:
• Monday and Thursday from midday to 7 pm;
• Tuesday, Wednesday, Friday and Saturday from 9.30 am to 7 pm.

BUS

You can easily take trips by bus in Troyes. The network of public transports is very developed and quite cheap. You can directly buy a ticket inside the bus or at the main bus station.

Several options are proposed:
A bus pass: around 35 euros per month for unlimited journeys. To obtain it for the first time, you must supply two passport photographs and a school certificate or a student card. It’s also possible to have your picture taken on site (free of charge).

Address:
Place de la Halle - 10000 Troyes
(in the heart of the city center of Troyes)
tel.: 03 25 70 49 00
www.tcp.fr

Opening hours:
Monday to Saturday from 8 am to 12.45 pm and from 1.15 pm to 7 pm (6.00 pm on Saturdays)

Tips:
How to go to the factory outlets: there are two main centers, one in Saint-Julien-les-Villas and one in Pont Ste Marie. Take bus n°2 to Breviandes (stop: Magasins de l’avenue) or bus n°1 to Pont Sainte Marie (stop: Magasins).

BIKE RIDING

You can hire a bike at the following addresses: ADA Location (Sainte-Savine): www.aube-champagne.com/fr/louer-un-velo,ada-location.html

Halles aux vélos de Troyes:
www.hallesauxvelos.com


Or purchase bicycles: In sport stores such as Decathlon (Lieu dit Les Dames Blanches, 10150 Lavau) or Intersport: www.decathlon.fr or www.intersport.fr/resources/home

Tips: you can buy a bike at low cost at EMMAÜS association or www.leboncoin.fr – a regional buy and sell website.

CONVENIENCE SHOPS

Supermarkets near the school: see the map

Traditional Markets: Marché des Halles
• Monday, Tuesday, Wednesday,
• Thursday: from 8.00 am to 12.45 pm and from 3.30 pm to 7.00 pm
• Friday and Saturday: from 7.00 am to 7.00 pm
• Every Sunday and Bank holidays: From 9.00 am to 12.30 pm
You can buy flowers, fresh meat, fresh fish, fruits and vegetables...
**WHERE TO EAT & NIGHT LIFE IN TROYES**

Troyes is a really dynamical city where a lot of both French and international students are well represented. The vibrant student life in the City (around 9 000 students) gives a lot of opportunities during the day and at night too. Therefore a large choice of bars and restaurants is available to guarantee diversity and entertainment. Most of them are located in the old center of Troyes: “le Bouchon”. You can find any type of food such as Chinese, Spanish, Italian, Mexican and of course French at reasonable prices. Several bars including a brand new champagne bar are also available. Imagine yourself, according to your mood, enjoying sitting at a nice terrace with its own atmosphere and charm or burning calories on a dance floor.

**LEISURE IN TROYES**

**SOME EXAMPLES:**

**La Maison des Etudiants**
Tips for cheap travels, adds for accommodation, jobs, etc.  
6 rue de la Petite Courtine - 1000 Troyes  
Tel.: 03 25 81 78 10  
Email: mde@ville-troyes.fr  
Opening Hours:  
Monday to Thursday from 12.30 to 6.30pm;  
Friday from 10 am to 5 pm.

**Theaters**
- Théâtre de la Madeleine:  
  Prices depend on the proposed show.  
  The program is available on line:  
  [www.theatredelamadeleine.com/programme](http://www.theatredelamadeleine.com/programme)  
  Rue Jules Lebocey - 10000 TROYES  
  Tel.: 03 25 43 32 10

- Théâtre de Champagne:  
  The programme is available on  
  [www.maisondeboulanger.com](http://www.maisondeboulanger.com)  
  Rue Louis Mony - 10000 TROYES  
  Tel.: 03 25 76 27 60

**Museums**
- Musée d’Art Moderne  
  14 Place Saint Pierre - 10000 Troyes  
  Tel.: 03 25 76 26 80  
  [www.musee-troyes.com](http://www.musee-troyes.com)  
  Art in France from the middle of the 19th century until the 1960’s.

- Musée Saint-Loup  
  Rue de la cité (by the park) - 10000 Troyes  
  Tel.: 03 25 42 20 09  
  Museum of Fine Arts and Archaeology

- Musée de la Bonnerie  
  4 rue de Vauluisant - 10 000 Troyes  
  Tel.: 03 25 43 43 20  
  More than 1000 tools are exhibited

- Musée de Vauluisant  
  4 rue de Vauluisant - 10 000 Troyes  
  Tel.: 03 25 43 43 20  
  Where you can discover knitterwear articles (hats, shirts…) and the history about Troyes and its region

- Musée Historique de Troyes et de la Champagne  
  4 rue de Vauluisant - 10 000 Troyes  
  Tel.: 03 25 43 43 20  
  More than 1000 tools are exhibited

- Musée de la Bonnerie  
  4 rue de Vauluisant - 10 000 Troyes  
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  Where you can discover knitterwear articles (hats, shirts…) and the history about Troyes and its region

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  Tel.: 03 25 43 43 20  
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**Ice rink**
For more information:  
12 Boulevard Jules Guesde,  
Z.A.C. des Trois Seines - 10000 Troyes  
Tel.: 03 25 41 48 34  
[www.patinoiredetroyes.com](http://www.patinoiredetroyes.com)

**Bowling**
Bowling des 3 Seine  
15 rue des bas Trévois  
bd Jules Guesde - 10000 Troyes  
Tel.: 03 25 45 00 99  
[bowlingdes3seine.com](http://bowlingdes3seine.com)

**Cinema**
Ciné City Troyes  
13 rue des bas Trévois - 10000 Troyes  
(Next to restaurant Hippopotamus)  
[www.cinecity.fr](http://www.cinecity.fr)

**Swimming-pools**
There are two swimming-pools in Troyes, one called Vouldy and the other one called Chartreux  
**Vouldy:**  
Place du Vouldy - 10000 Troyes  
Tel.: 03 25 83 16 10  
[www.ville-troyes.fr](http://www.ville-troyes.fr)  
[165-piscine-lucien-zins.htm](http://165-piscine-lucien-zins.htm)

**Chartreux:**  
Rue de R. Burgard - 10000 Troyes  
Tel.: 03 25 82 42 54  
[www.ville-troyes.fr](http://www.ville-troyes.fr)  
[163-piscine-des-chartreux.htm](http://163-piscine-des-chartreux.htm)

**Tennis**
Tennis club de Troyes  
4 rue Roger Salengro - 10150 Pont-Ste-Marie  
Tel.: 03 25 81 08 20  
Email: tc.troyes@wanadoo.fr

**The stadium**
Le stade de l’Aube  
With a capacity of 20400 seats, this stadium accommodates the professional soccer team of Troyes (ESTAC) currently in L1 (first division).
WHAT TO DO OUTSIDE TROYES?

Nigloland
Amusement park situated 45 min from Troyes (near Dolancourt),
www.nigloland.fr

Lac et Forêt d’Orient
The lakes in the Regional Park of the Forêt d’Orient (20 km from Troyes) are situated in the heart of the Eastern forest, and offer three fine sand beaches (Lusigny-sur-Barse, Géraudot and Mesnil-Saint-Père). The Lac d'Orient is a paradise for leisure activities: bathing, walking, canoeing, pedal boating, diving, windsurfing, jet skiing, bird watching and sailing.

Karting
Zone de loisirs la Perrière - 10180 Saint-Lyé
tel.: 03 25 76 56 15
www.circuitkarting.fr/karting-saint-lye.php

Grimpobranches (ziplining)
4 Rue du lavoir de Menois
10800 Rouilly-Saint-Loup
Tel.: 06 12 03 62 33
www.grimpobranches.com

Route du Lac
Lieudit « Champ de l’abbé »
10270 Lusigny sur Barse
Tel.: 06 12 03 62 33
www.orienteuropefrance.com

Paintball
1 rue des godasses - 10270 Bouranton
Tel.: 06 60 49 86 53

To get information about the country
Foreign embassies in France:
www.expatries.diplomatie.gouv.fr/annuaires/annuaires.htm

To get information about the city
Mairie de Troyes (Town Hall)
Place Alexandre Bratioli - 10000 TROYES - Tel.: 03 25 42 33 33
www.ville-troyes.fr

Prefecture de l’Aube (Administrative Headquarters)
Place de la Liberation - 10000 TROYES - Tel.: 03 25 42 35 00

Immigration Department:
Tel.: 03 25 42 36 08
www.aube.gouv.fr/
Opening hours:
Monday – Friday: from 8.30 to 11.30 and from 13.30 to 16.30

Tourist office
Address (city centre):
16 rue Anatole France - 10000 TROYES - Tel.: 0 892 22 46 09
www.tourisme-troyes.com/accueil.asp

To get everyday life information
Yellow Pages: www.pagesjaunes.fr
Main Post Office
38, rue Louis Ulbach - 10000 TROYES - Tel.: 03 25 43 77 77
CAF de l’Aube (local Social Office for Family Allowances)
15, avenue Pasteur - 10000 TROYES - Tel.: 0 820 25 10 10
www.caf.fr

Useful Links

About emergencies
Emergency number: dial 17 or 18
Commissariat Central de Police (Police Headquarters)
18, rue des Gayettes - 10000 TROYES - Tel.: 03 25 43 23 04
Gendarmerie Nationale
20 bis, quai Dampierre - 10000 TROYES - Tel.: 03 25 73 12 22
Fire Station
27, chaussée du Vouldy - 10000 TROYES - Tel.: 03 25 77 77 18

About Health emergencies
Emergencies, ambulances, poison unit: dial 15
Main Hospital (Hôpital des Hauts-Clos)
101, av. Anatole France - 10000 TROYES - Tel.: 03 25 49 49 49
SOS Médecin:
Tel.: 0820 088 354
SAMU (ambulance service):
Tel.: 03 25 82 33 33

Doctors: See Telephone Directory Yellow Pages under “Médecins” (listed by categories of specialization) or the selected doctors listed page 10.
Current sentences (Expressions courantes)

Hello  ............................................. Salut!
Good morning/afternoon  ................................. Bonjour
Good evening  ............................................ Bonsoir
Good night  ............................................... Bonne nuit
Goodbye  ............................................... Au revoir
Excuse me  ............................................... Excusez-moi
Sorry  ..................................................... Pardon, désolé(e)
What did you say?  ........................................... Qu’est-ce que vous avez dit ?
Do you speak English?  ..................................... Parlez-vous anglais ?
I don’t speak French  ........................................ Je ne parle pas français
I understand (don’t understand)  ......................... Je comprends (Je ne comprends pas
My name is  ................................................. Je m’appelle...
What’s your name?  ........................................ Comment vous appelez-vous ?
How are you?  .............................................. Comment allez-vous ?
Fine thanks  ............................................... Très bien, merci
Where do you come from?  ............................. Où venez-vous ?
I come from  .............................................. Je viens de...
I’m studying  .............................................. J’étudie

Accommodation (Logement)

Renting a flat (location de logement)

I have reserved an apartment/a flat  I’ai réservé un appartement
Where is the electricity meter  Où est le compteur électrique
Where is the water heater  Où est le chauffe-eau
Where/when do I put out the rubbish?  Où/Quand dois-je sortir les poubelles ?

Problems (problèmes)

Where can I contact you?  Où puis-je vous contacter?
How does the stove work?  Comment fonctionne la cuisinière?
I have broken a window  J’ai cassé/le verre...
How does the washing machine work?  Comment fonctionne la machine à laver ?
How does the tumble dryer work?  Comment fonctionne le séche-linge ?

Useful terms (termes utiles)

Saucepan  Une casserole
Lamp  Une lampe
Fridge  Un frigo
Toilet paper  Papier toilette
Dishes  Vaisselle
Balcony  Un balcon
Bathroom  Une salle de bain
Bedroom  Une chambre
Kitchen  Une cuisine
Living room  Un salon
On the ground floor  Au rez de chaussée
On the first/second floor  Au premier/deuxième étage

Telephone and internet (téléphonie et internet)

I would like a subscription  Je voudrais un abonnement
Prepaid card  Une carte prépayée
I would like an internet connection  Je voudrais une connexion internet
SIM card  Une carte SIM
Unlock  Un téléphone débloqué
Network  Réseaux

Bank (banque)

I would like to open a bank account  Je souhaite ouvrir un compte bancaire
I would like to change some money  Je voudrais changer de l’argent
How does the ATM machine work?  Comment fonctionne le distributeur automatique ?

Health (santé)

I would like to have an appointment  Je voudrais prendre un rendez-vous
I am ill  Je suis malade
I have a toothache  J’ai mal aux dents
I have a headache  J’ai mal à la tête
I have a stomach ache  J’ai mal au ventre
I have a sore throat  J’ai mal à la gorge
My stomach hurts  J’ai mal à l’estomac
My back hurts  J’ai mal au dos
I cough  Je toussais...
I have a fever  J’ai fièvre

Transport (transport)

Where is the ticket office?  Où est le guichet ?
Where can I buy a ticket?  Où puis-je acheter un billet ?
I would like a single/return ticket?  Je voudrais un ticket aller-simple/ aller-retour.
Is there a youth discount?  Y a-t-il une réduction pour les jeunes ?
Could I have a timetable?  Est-ce que je pouvais avoir un horaire ?
What time is the bus/train to...?  A quelle heure part le bus/train pour...
I would like to rent a bicycle  Je voudrais louer un vélo.
Where can I get a taxi?  Où est-ce que je peux trouver un taxi ?
Is there a parking lot nearby?  Est-ce qu’il y a un parking près d’ici ?
I have lost my way  Je me suis perdu(e).
Can you show me on the map where I am?  Pouvez-vous me montrer sur la carte où je suis ?

Convenience shops (Commerces de proximité)

I would like a baguette  Je voudrais une baguette de pain
How much is that?  C’est combien ?
Tobacco  Un bureau de tabac
Department store  Un grand magasin
Shopping center/malls  Un centre commercial
Chemist’s  La pharmacie