<table>
<thead>
<tr>
<th><strong>Name of the institution</strong></th>
<th>ESC Rennes School of Business</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Erasmus Code</strong></td>
<td>FRENNES27</td>
</tr>
<tr>
<td><strong>Address:</strong></td>
<td>2, Rue Robert d'Arbrissel</td>
</tr>
<tr>
<td></td>
<td>35000 Rennes - France</td>
</tr>
<tr>
<td><strong>Phone number</strong></td>
<td>00.33.2.99.54.63.63</td>
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</tbody>
</table>
### Study programmes taught in English

- International Bachelor Programme in Management (IBPM)
- Undergraduate Programme level 3 and level 4
- Postgraduate Programme level 5
- Programme Grande Ecole (Master Programme in International Business)
- MA in International Business
- 14 Masters of Science:
  - MSc in International Accounting, Management Control and Auditing
  - MSc in International Marketing
  - MSc in International Finance
  - MSc in International Luxury & Brand Management
  - MSc in Digital Marketing & Communication
  - MSc in Supply Chain Management – *Logistics or Purchasing*
  - MSc in Global Business Management
  - MSc in International Business Negotiation
  - MSc in International Human Resources Management
  - MSc in Sports, Leisure & Tourism Management
  - MSc in Sustainable Management and Eco-Innovation
  - MSc Creative Project Management, Culture and Design
  - MSc in Innovation & Entrepreneurship (taught in French & English)
  - MSc in International Management
- Double degree or transfer credit

### Study programme taught in French

Undergraduate Programme level 3

### Exchange programme

<table>
<thead>
<tr>
<th>Academic calendar 2016 / 2017</th>
<th>Fall semester:</th>
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<tbody>
<tr>
<td></td>
<td>Beginning of September 2016 – End of December 2016</td>
</tr>
<tr>
<td></td>
<td>Spring semester:</td>
</tr>
<tr>
<td></td>
<td>• Undergraduate level 4 and Postgraduate level 5:</td>
</tr>
<tr>
<td></td>
<td>Beginning of January 2017 – End of April 2017</td>
</tr>
<tr>
<td></td>
<td>• Undergraduate level 3 and double degree IBPM</td>
</tr>
<tr>
<td></td>
<td>End of January 2017 – Beginning of May 2017</td>
</tr>
</tbody>
</table>

| Orientation Week – COMPULSORY for all international students | The International Relations Office provides an orientation programme for all International students the week before classes start. Sessions are compulsory and cover application for residence permit, health insurance, banking, internet provider, mobile phones, bus pass, academic expectations and standards. |

<table>
<thead>
<tr>
<th>Deadlines for the nomination of exchange students</th>
<th>Fall semester: 20 May 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Spring semester: 14 October 2016</td>
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</table>

<table>
<thead>
<tr>
<th>Deadlines for the receipt of applications and other documents of exchange students</th>
<th>Fall semester: 30 May 2016</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Spring semester: 21 October 2016</td>
</tr>
<tr>
<td><strong>ONLY complete application pack</strong> sent by the Host institution will be accepted.</td>
<td>Application form and supporting documents are to be sent by post.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Application requirement</th>
<th>✓ Undergraduate transfer credit students:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2 years minimum of studies in Business / Social Science, with at least a minimum equivalent of 60 ECTS credits in Business, ideally in the last year of their undergraduate programme with the equivalent of 120 ECTS in Business.</td>
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<td></td>
<td>Postgraduate students:</td>
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<tr>
<td></td>
<td>Students must have obtained the level &quot;L&quot; (BA, Licenciatura, etc) or at least the equivalent of 180 ECTS in Business Studies.</td>
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<td></td>
<td>Double degree students:</td>
</tr>
<tr>
<td></td>
<td>- International Bachelor Programme in Management (IBPM), students in the last year of their studies at &quot;L&quot; level in business.</td>
</tr>
<tr>
<td></td>
<td>- Grande Ecole Master Programme / MSc, students must have obtained the level &quot;L&quot; (BA, Licenciatura, etc) plus meet the specific requirements of each programme.</td>
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<tr>
<td></td>
<td>- Programme Grande École, please refer to the specific exchange agreement.</td>
</tr>
</tbody>
</table>

| Language of tuition | English |
Language requirement

✓ Students on transfer credit:
The level of English is left up to evaluation of the home university (we ask the home institution to provide a certificate confirming a B2 level in English – or equivalent TOEFL, which is sufficient to take classes at ESC Rennes). All or most classes are conducted in English, therefore students are expected to have a sufficient command of the English language to be capable of understanding, making oral presentations, writing reports and exams etc.

✓ Students on double Degree:
English language test required (except for native English speakers): TOEFL, TOEIC, IELTS (TOEFL: IBT = 79, computer based = 213, paper based = 550; TOEIC = 750; IELTS = 6.5 depending on the programme). No French test required (unless electives in French are chosen, a B2 level in French will be necessary).

Course registration

• There will be an on-line course registration before arriving in Rennes (in June for the fall semester and in November for the spring semester).
• Students will receive by email the login and password for the online course registration.
• Minimum courses to be taken per semester:
  - Undergraduate programme level 3: 6 business courses
  - Undergraduate programme level 4: 3 business courses
  - Undergraduate programme taught in French: 3 business courses
  - Postgraduate programme level 5: 3 business courses
  - Double degree seeking students must follow the requirements for the programme on which they are registered.

• No changes of courses will be accepted (unless clashes occur).
• Learning agreements will be finalized (changes to the original learning agreement) at the beginning of each semester.

(!) Please note that it is not possible to mix courses from different programmes.
### Grading system

<table>
<thead>
<tr>
<th>ECTS Grades</th>
<th>Grade Point</th>
<th>ESC Grades</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>5</td>
</tr>
<tr>
<td>B</td>
<td>Very Good</td>
<td>4</td>
</tr>
<tr>
<td>C</td>
<td>Good</td>
<td>3</td>
</tr>
<tr>
<td>D</td>
<td>Satisfactory</td>
<td>2</td>
</tr>
<tr>
<td>E</td>
<td>Sufficient</td>
<td>1</td>
</tr>
<tr>
<td>Fx</td>
<td>Fail</td>
<td>-</td>
</tr>
<tr>
<td>F</td>
<td>Fail</td>
<td>-</td>
</tr>
</tbody>
</table>

### ECTS Credits
- Undergraduate programme level 3 and IBPM programme: 4 ECTS credits per subject
- Undergraduate programme level 4: 5 ECTS credits per subject
- Postgraduate programme level 5 and MSc: 6 ECTS credits per subject
- French language class (optional): 3 ECTS credits / semester
- French culture class (optional): 3 ECTS credits / semester
- International Summer programme in Responsible Management: 6 ECTS credits / 2 weeks

*NB: 30 ECTS are usually equivalent to 15 US credits or 60 UK credits.*

### Cost of living

Please find below a very approximate budget for a student in Rennes. Students must provide enough money available for their arrival in France as it can take up to three weeks to obtain a cheque book and credit card when they open a bank account.

- **Room**: € 350 – 400 / month on average ± 1 month rent deposit (refundable)
- **Food**: € 150 - 200 / month
- **Personal expenses**: € 100
- **Monthly bus pass**: € 28.90 / month
- **Student health insurance**: € 215 (price for 2015/2016)
- **Complementary health insurance**: € 100 / year
- **Civil responsibility**: € 40 / year
- **Residence Permit (for students with long-stay visa)**: around € 55 / year
- **Average total per month**: around € 700 excluding travel and personal expenses

*European students and non-European students with a Visa « ETUDIANT » can apply for government help (housing allowance) 50 - 160€ per month depending on the accommodation chosen.*
### Housing

- As most campuses in France, ESC Rennes School of Business does not have halls of residence and therefore all students registered at the school must rent private accommodation. The school and the “Well’Come” team can help students, if they wish, find accommodation for the duration of their stay in Rennes.
- Accommodation in Rennes needs planning and reserving in advance as it is a university city with over 60,000 French and international students every year. Rents can vary depending on the landlord, the location and the services and equipment provided. **Students are therefore strongly encouraged** to reserve their accommodation as soon as possible after having been accepted.

### Insurance

- **Travel insurance**

  Before the students leave their country, they must make sure that they have taken out travel insurance with repatriation in case of serious health problems, accident etc.

  **NB:** Students who must apply for visas are often asked to take out repatriation and other insurances by the French Embassy.

- **Health insurance**

  All students are required by French law to take out the French Student Health Insurance (fees for 2015/2016: 215€). Only students from the European Community are exempt **IF** they can produce a nominative and valid EHIC card (European Health Insurance Card) for the length of their studies in Rennes.

  Private insurance cannot be accepted under any circumstances.

  It is illegal for students to attend French universities if they do not have the above mentioned Health Insurance.

- **Accommodation insurance**

  French law stipulates that all persons who rent accommodation must have civil responsibility and third party insurance at their address in France; some property owners include this in their «rental package». If not, the students can buy this with their French bank.

### Visa

- All students living in a non-European country will have to apply for a visa. Please check with you nearest CampusFrance agency, French Embassy or Consulate.

  **Only for students with a Visa with “ETUDIANT” written on it:** The OFII form will enable the students to travel in the Schengen-member countries and will entitle them to the housing allowance. If they do not go through this formality, they may not be able to re-enter France in the future.

  Upon acceptance at ESC Rennes School of Business the students will receive the official acceptance letter in English, its translation into French (for visa purposes) and an additional letter in French for the Embassy / CampusFrance agency.
Welcome on arrival

The **Well'Come** team is a student organisation which welcomes international students and helps them integrate into the school and everyday life at Rennes. The Well'Come team not only provides a pick-up service to collect the students from Rennes train/bus stations or airport, and helps them settle into their accommodation, but it also organises parties, tourist trips (Mont St. Michel, Paris, etc..) and sports events with French students.

Facilities

International library – Career office – Cafeteria – Sport facilities – student club, computing rooms, wifi access,…

Contact persons

**International Studies Coordinator:**
Elodie SAINT-YVES – [elodie.saint-yves@esc-rennes.com](mailto:elodie.saint-yves@esc-rennes.com)
- Undergraduate programmes level 3 and 4
- IBPM double degree
- Postgraduate programme level 5

**Incoming exchange students:**
- Incoming application forms: Amparo REIG MARTINEZ - [amparo.reig-martinez@esc-rennes.com](mailto:amparo.reig-martinez@esc-rennes.com) and [incoming@esc-rennes.com](mailto:incoming@esc-rennes.com)
- Undergraduate programmes level 3 and 4
- IBPM double degree
- Postgraduate programme level 5

**Outgoing exchange students:**
- IBPM Programme Assistant: Gaëlle BODEUR – [gaelle.bodeur@esc-rennes.com](mailto:gaelle.bodeur@esc-rennes.com)
  - Undergraduate programme level 3 and IBPM double degree
- PGE Programme Assistant: Laëtitia MADELINE – [laetitia.madeline@esc-rennes.com](mailto:laetitia.madeline@esc-rennes.com) and [outgoing@esc-rennes.com](mailto:outgoing@esc-rennes.com)
  - Undergraduate programme level 4 and Postgraduate programme level 5

**International Partnership:**
Magali FELIN – [magali.felin@esc-rennes.com](mailto:maugali.felin@esc-rennes.com)
Laura MEUNIER – [laura.meunier@esc-rennes.com](mailto:laura.meunier@esc-rennes.com)

**Useful websites**

**France / Europe:**
- [http://www.justfrance.org](http://www.justfrance.org)

**Brittany:**
- [www.brittanytourism.com](http://www.brittanytourism.com)

**Rennes:**
- [http://www.tourisme-rennes.com](http://www.tourisme-rennes.com)
- [www.rennes-metropole.fr](http://www.rennes-metropole.fr)
- [www.ville-rennes.fr](http://www.ville-rennes.fr)
- [www.leschampslibres.com](http://www.leschampslibres.com)