



Digital Demand - D2

Internship Position – Data Analyst

Madrid, 2020

We are Digital Demand – D2, a young company that provide analytic insights and intelligence about Countries, Regions and Cities in the areas of Tourism, Investment, Export, Talent and National Prominence. We are currently seeking to recruit an intern to join our office in Madrid, Spain, as a **Data Analyst Intern**.

If you love numbers and are hardworking, committed and highly motivated, contact us!

Internship Position	Earliest Internship Starting Date	Duration
Data Analyst	Immediately	3-6 months

1. Job Description

The main role of the Data Analyst Intern is to help and support the Project Managers in internal and external (clients) projects. The tasks will include:

- **Gathering, collecting, analysing and reporting different types of data**
- **Intense processing of Excel figures**

The tasks may also include:

- a) Development of new internal projects and the improvement of existing projects.
- b) Conducting research, which will include consulting external sources, elaborating surveys, reviewing publications and browsing the Internet for data sources and information.
- c) Creating PowerPoint presentations and reports
- d) Quality control of data analyses.

2. Requirements

- a) An excellent level of **Excel** and a good working knowledge of **Microsoft Office** in general.
- b) Fluent in speaking, reading and writing in **English**.
- c) **Bachelor or Master** in Economics, Business, Engineering, Business Intelligence, Big Data Analytics or Computer Science.
- d) Strong analytical and problem-solving skills, with a proven ability to meet deadlines and give attention to detail.

3. Desired Skills from you

- a) Entrepreneurial mindset to approach projects and tasks.
- b) Ability to take initiative and proactive approach.
- c) Accountability, enthusiasm, and numerical thinking.
- d) Knowledge of SQL, VBA Macros or other programming languages are not necessary but will be considered as an advantage.

4. Formal Requirements

- a) The general requirement for all interns is to have a **university-internship agreement** with Digital Demand – D2 (Agreement provided by your university or any internship program such as Erasmus+).
- b) Valid **health insurance coverage** for the entire duration of the internship.
- c) **Own laptop** with Microsoft office programs (Excel, Word, PowerPoint).
- d) Minimum duration of internship is **3 months**.

5. What we offer

- a) Personal development - we provide a chance for our trainees to face a real challenge so the internship is not about making coffee or copies of documents. Interns work in the back office of projects and are given a lot of responsibility.
- b) We give the opportunity to experience work in an open minded company, in a multicultural environment.
- c) Each intern gets an evaluation certificate describing the tasks, achievements, and final grade. If the intern gets a high grade in the evaluation, he or she will receive a letter of recommendation signed by the Managing director, which will be extremely valuable for job and university applications. In addition, Digital Demand – D2 is always happy to give references for interns who demonstrated great results.

6. How to apply

Send an email to **hr@d2digitaldemand.com** with a **CV** and **Cover Letter** attached.

7. About Digital Demand - D2

Digital Demand – D2© is a company that provides analytic insights and intelligence about Countries, Regions and Cities.

Our proprietary software reveals the appeal by gathering all searches performed on a global level towards Countries, Regions and Cities. Every year, we publish the Digital Country and Digital City Indexes which measure the interest and performance of countries and cities in the areas of Tourism, Investment, Export, Talent and National Prominence.

The World Economic Forum includes Digital Demand - D2© data in their Travel and Tourism Competitiveness Index 2017 edition as a source to assess global touristic appeal.

Since 2014, the Digital Demand- D2© tool has been used by over 20 organizations.

Please visit <http://www.d2digitaldemand.com/> for more information.