APPENDIX NO. 1 to the agreement on the amount of and conditions of collecting tuition fees

SEMESTER TUITION FEES: AMOUNT AND PAYMENT DEADLINES

I. Amount of the semester tuition fees

1. The amount of the semester tuition fees is specified in the table below:

<table>
<thead>
<tr>
<th>Program</th>
<th>Single payment for semester (in PLN)</th>
<th>Payment by instalments (5 instalments) – the amount of one instalment (in PLN)</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-year undergraduate studies – Bachelor in Management – full-time studies</td>
<td>8900</td>
<td>1800</td>
</tr>
<tr>
<td>3-year undergraduate studies – Bachelor in Finance and Accounting – full-time studies</td>
<td>8900</td>
<td>1800</td>
</tr>
<tr>
<td>3-year undergraduate studies – Bachelor Program in Management, specialization: International Business Management – full-time studies</td>
<td>10500</td>
<td>2120</td>
</tr>
<tr>
<td>2-year graduate studies – Master in Management – full-time studies</td>
<td>8900</td>
<td>1800</td>
</tr>
</tbody>
</table>
| 2-year graduate studies – Master in Management, specialization: International Strategic Management – full-time studies | semester I – 13150 | semester I – 2650  
|                                                                      | semester II – 13150                  | semester II – 2650  
|                                                                      | semester III – 8900                 | semester III – 1800  
|                                                                      | semester IV – 8900                  | semester IV – 1800  |
| 2-year graduate studies – Master in Management – part-time studies    | 7100                                  | 1440                                                                            |
| “Foundation Year” – a Preparatory Course for studies in English        | 8650                                  | 1750                                                                            |
| 2-year graduate studies – Master in Finance and Accounting – full-time studies | 8900                                  | 1800                                                                            |
| 2-year graduate studies – Master in Finance and Accounting – part-time studies | 7100                                  | 1440                                                                            |
| 2-year graduate studies – Master in Management, specialization: Management in Virtual Environments – full-time studies | 9800                                  | 1980                                                                            |

2. Semester fees as specified above apply to fees for studies pursued according to an Individual Program of Studies or an Individual Organization of Studies.

II. Deadlines of payment of the semester tuition fees

1. The tuition fees are paid as a single payment or by instalments.

2. The deadlines of payment of the semester tuition fees for the first semester of the studies (program) are as follows:

   1) single payment: no later than within 7 days of the date of signature of the agreement on the amount of and conditions of collecting tuition fees;  
      If the said single payment is not made within the above deadline, it implies that the student is obliged to make their payments in a given semester in instalments;  
   2) payment by instalments:  
      a) 1st instalment: no later than within 7 days of the date of signature of the agreement on the amount of and conditions of collecting tuition fees;  
      b) 2nd instalment - by 5th October;
3. The deadlines of payment of the semester fee for consecutive fall semesters are as follows:

1) single payment for the second and consecutive fall semesters – by 15th September.
   If the said single payment is not made within the above deadline, it implies that the student is obliged to make their payment in a given semester in instalments;
2) payment by instalment:
   a) 1st instalment - by 15th September;
   b) 2nd instalment - by 5th October;
   c) 3rd instalment - by 5th November;
   d) 4th instalment - by 5th December;
   e) 5th instalment - by 5th January.

4. The deadlines of payment of the semester fee for consecutive spring semesters are as follows:

1) single payment: for the second and consecutive spring semesters – by 5th February.
   If the said single payment is not made within the above deadline it implies that the student is obliged to make in a given semester payment in instalments;
2) payment by instalment:
   a) 1st instalment - by 5th February;
   b) 2nd instalment - by 5th March;
   c) 3rd instalment - by 5th April;
   d) 4th instalment - by 5th May;
   e) 5th instalment - by 5th June.

5. The deadlines specified above indicate the date of receipt of the payment on the account of the University.

6. In the event the student makes a single payment after the deadline specified in item 2.1, item 3.1, item 4.1, such payment is considered as payment in instalments.

7. If an agreement on the amount of and conditions of collecting tuition fees was signed after the beginning of the academic year (specific to a given student) and the payment by instalments for the first semester has been chosen, the person admitted to the University is required, no later than on the day of signing the agreement, to pay an amount of the sum of instalments that have become due and payable before the date of signing the agreement.

8. If a student intends to change the field of study, the type, or the form of studies in a course of the semester the student is then obliged to make payments in accordance with the following schedule:

1) up to the end of the month of receipt of the decision on the aforesaid change the tuition fees are paid in the manner applicable to the field of study, type, or form of studies they have resigned from;
2) in subsequent months the tuition fees are paid in the manner and in the amount applicable to their new field of study, type, or form of studies.
APPENDIX NO. 2 to the agreement on the amount of and conditions of collecting tuition fees

FEES OTHER THAN SEMESTER TUITION FEES

1. Student may apply for extending their plan of studies and teaching program by additional subjects or subjects from higher semesters. Students are obliged to make an additional payment in the amount of PLN 610 for each subject per each semester not covered by a given study program and for subjects from higher semesters;

2. If the subjects referred to in item 1 are pursued in more than one form (form: lecture, practical classes, discussion seminar, tutorial, workshop), the fee referred to in item 1 is collected separately for each form pursued.

3. Fees paid for subjects from higher semesters are credited towards a respective semester fee for the higher semester or year of studies.

4. The fee for repeating a subject (form: lecture, practical classes, discussion seminar, tutorial, workshop) amounts to PLN 610 per semester. If the repeated subject is pursued in more than one of the forms referred to above, the fee amounts to PLN 980 per semester.

5. The fees referred to in item 4 shall be paid to the account of the University within the following deadlines:
   1) within 14 days of the delivery of the decision – for subjects studied in a fall semester,
   2) by 5th February – for subjects studied in a spring semester.

6. The fee for a repeated semester or year paid for by the student previously in 100% of the obligatory fee amounts to PLN 610 per semester for each subject (form: lecture, practical classes, discussion seminar, tutorial, workshop) specified by the Rector. If the repeated subject is pursued in more than one of the forms specified above, the fee amounts to PLN 980. If the sum of payments referred to in the first and second sentence of this item exceeds the semester fee, then the semester fee shall apply.

7. The fee for each subject pursued as part of program differences resulting from: resuming studies, repeating a semester or year, changing the program or transfer to the KU from another university, amounts to: PLN 610 per semester. If the subject indicated to constitute a part of program differences is pursued in more than one form (form: lecture, practical classes, discussion seminar, tutorial, workshop), the fee amounts to PLN 980 per semester. The maximum amount of fees for making up for program differences amounts to PLN 1680 per semester.

8. A student who fails to obtain credit for the last semester or year of studies and obtains the Rector’s approval to repeat the failed semester or year, or obtains an approval to resume their studies on the last semester or year, shall pay a fee in the amount of PLN 610 per semester on account of subject repetition for each failed subject and program differences – if any. If a given subject is pursued in more than one form (form: lecture, practical classes, discussion seminar, tutorial, workshop), then the payment amounts to PLN 980 per semester. In the case of failure to submit the diploma thesis within the deadline specified in the study regulations of KU, the student needs to pay an additional fee in the last semester in the following amount: PLN 1500 in the case of undergraduate studies, and PLN 2000 in the case of graduate studies or single-cycle degree studies respectively, for one-on-one (individual) participation in diploma seminar meetings with the supervisor. If the sum of payments exceeds the semester fee, then the semester fee shall apply. Moreover, the student is obliged to pay an appropriate fee on account of readmission to study.

9. The fees specified in item 6, 7, and 8 in the case of repeating a semester or year shall be paid by the student not later than within 14 days after the delivery of the decision.

10. The fees specified in item 6, 7, and 8 in the case of resuming studies, changing the program, or transfer to the KU from another university shall be paid by the student not later than within 7 days from the signature of an agreement on the amount of and conditions of collecting tuition fees.

11. The amounts to be paid for issuance of the documents specified below are as follows:
   1) electronic student ID card – PLN 17
   2) graduation diploma with two copies thereof – PLN 60
   3) a duplicate of electronic student ID card – PLN 25.50
   4) a copy of the diploma translated into a foreign language – PLN 40

12. The amounts to be paid for issuance of additional documents specified below are as follows:
   1) a listed register of grades:
      a) original – PLN 40,
APPENDIX NO. 3 to the agreement on the amount of and conditions of collecting tuition fees

Tuition fee discounts

§ 1

1. A student pursuing more than one field of studies at the Kozminski University (the KU) at the same time is entitled to a discount on the second and any further field of studies in the amount of 50% of the semester tuition fee for a given studies – until the time of completion of the last semester of studies of their first studies – subject to section 2.
2. The discount referred to in section 1 does not apply in the case when the student repeats a semester or an entire year in the first or subsequent program, or in the case of a leave from one of these programs.
3. In the case of pursuing studies in two fields of studies at the same time and becoming removed from the student list of the first field of studies, the amount of the semester tuition fee for the second field of studies, which then becomes the only field of studies at the KU, is 100% of the semester tuition fee for the second field of studies. The change in the amount of the semester tuition fee for the second and subsequent studies applies as of the next month in which the decision on removal from the student list of the first studies comes into force.
4. Programs delivered in English are considered always the first – primary – field of studies, regardless of the date of commencement thereof.
5. For a second and subsequent specialization pursued at the KU as part of one studies, the semester tuition fee amounts to 25% of the semester tuition fee determined for a given studies, and applies throughout all semesters when the first and any subsequent specialization is pursued – but not longer than for four semesters.
6. There is a discount offered to married couples, siblings, children and parents studying at the same time at the KU in the amount of 10% of the semester tuition fee for the first program to the person who commenced their studies at the KU as the second. The discount is not offered in the case when the student repeats a semester or an entire year. If two persons connected by any of the relationships referred to above start their studies at the same time, the discount is granted to one of such persons only.
7. Graduates of undergraduate, graduate or single-cycle degree studies, postgraduate, or Ph.D. studies at the KU who start an undergraduate studies on another field of studies, postgraduate studies, or Ph.D. studies are entitled to a 10% discount in the semester tuition fee for each semester of studies. The discount is not offered in the case when the student repeats a semester or an entire year.
8. KU students who start a second or another field of studies at the KU are exempt from the admission fee.
9. Graduates of undergraduate, graduate, or single-cycle degree studies at the KU are exempt from the admission fee for each form of studies, except for Ph.D. and postgraduate studies.
10. Graduates of undergraduate, graduate, or single-cycle degree studies, or postgraduate programs at the KU are offered a 15% discount on graduate or single-cycle degree studies in the semester tuition fee for each semester of studies. The discount is not offered in the case when the student repeats a semester or an entire year.
11. Olympiad prize-winners starting their studies at the KU for the first time are offered a 100% discount on the first year of studies to cover the tuition fees. The condition of being granted a discount in subsequent years is obtaining a grade point average of at least 4.60 in the course of studies.
12. Persons completing their undergraduate studies at the KU with a distinction are offered a 40% discount for graduate studies in the semester tuition fee for the first semester of studies.

§ 2.

1. The discounts in the semester tuition fees referred to in § 1 do not apply to payment for studies offered by the KU in cooperation with other entities.
2. The discounts in the semester tuition fees referred to in § 1 item 1, 5, 6, 7, 10, 12 may not be combined. Students are entitled to one type of discount only.
3. The provisions of § 1 shall not apply to students and graduates of undergraduate, graduate, single-cycle degree, postgraduate, or Ph.D. studies co-financed from the European Social Fund and EEA and Norway Grants, and other co-financed programs specified by the Rector.
4. Applications for the award of the discounts referred to in § 1 item 6, 11 shall be submitted to a competent authority of the KU within the following deadlines:
   1) by 5th October for a fall semester or an entire academic year;
   2) by 5th March for a spring semester.
5. If the application for the award of the discounts referred to in § 1 item 6, 11 is submitted after the deadlines specified in § 2 item 4, the discount will apply starting from the month following the month when the discount has been granted.

6. Applications for the award of the discounts referred to in § 1 item 1, 5, 7, and 10 shall be submitted by 5th October for the entire academic year.